

# SCHOOL BOARD MEETING MINUTES

Date: 12 March 2024

What	Who	Notes
1. Opening <ul style="list-style-type: none"> <li>Welcome</li> <li>Apologies</li> <li>Conflicts of Interest</li> <li>Meeting Protocol</li> <li>Agenda Confirmation</li> </ul>	Rachael	Apologies Sarah, Annette
2. Minutes of previous meeting	Rachael	Chair must sign and date approved Minutes from previous meeting. <ul style="list-style-type: none"> <li>Signed</li> </ul>
3. Membership 2024	Rachael	Currently electing 2 new members <ul style="list-style-type: none"> <li>2 applicants</li> <li>Glenn to continue</li> <li>Jake Whiffen to be contacted and get a police clearance</li> </ul>
4. Terms of Reference 2024	Andrew	<ul style="list-style-type: none"> <li>Discussed</li> </ul>
5. School Board training	Andrew	The Department of Education has a public website with a lot of useful information for School Boards including training opportunities. <ul style="list-style-type: none"> <li><a href="#">School councils and boards - Department of Education</a></li> <li><a href="#">Support a school council or board - Ikon - The Department of Education</a></li> <li>Discussed – everyone completed last year</li> </ul>
6. Mandatory Aboriginal and Torres Strait Islander Cultural Awareness training	Andrew	<p>Message from DOE - The Public Sector Commission has developed an engaging Aboriginal and Torres Strait Islander Cultural Awareness online course providing information about Aboriginal and Torres Strait Islander culture and history. Under Commissioner's Instruction 29, it is mandatory for public sector employees and board members to complete Aboriginal and Torres Strait Islander Cultural Awareness training.</p> <p>You can access and complete the online course directly through the <a href="#">Public Sector Commission website</a>. You will be asked for contact details, so an email/certificate can be sent to you at completion. Please note let the school know when you have completed the training.</p> <ul style="list-style-type: none"> <li>All members have completed last year</li> </ul>
7. 2024 Student Census	Andrew	Review and discuss <ul style="list-style-type: none"> <li>Discussed</li> </ul>
8. 2024 Budget	Andrew	Review and endorse <ul style="list-style-type: none"> <li>Discussed</li> <li>2024 Financials noted</li> <li>Sent our thanks to office and Cherie for updating our student data regarding disability and EALD</li> </ul>
9. 2024 Voluntary Contributions and Charges	Andrew	Current amount received <ul style="list-style-type: none"> <li>Discussed</li> </ul>
10. Annual Report	Andrew	Review and endorse <ul style="list-style-type: none"> <li>Reviewed and endorsed</li> </ul>
11. Dress Code	Andrew	Review and discuss <ul style="list-style-type: none"> <li>Discussed</li> </ul>
12. GPS Communication	Andrew	Feedback on current approaches; <p>Newsletter</p> <p>School Stream – whole school</p> <p>Seesaw – K-2 classes</p>

		<p>Connect – 3-6 classes</p> <ul style="list-style-type: none"> <li>- Discussions around Newsletter, will keep but consider distributing via Facebook and consider sending important dates and Chaplain’s school holiday activities via School Stream and Facebook</li> <li>- Connect will be phasing out within a couple of years</li> </ul>
13. General Business	All	
Next Scheduled Meeting	Week 7 Term Two 2024, 28 May	