



COMPULSORY APPLICATION FOR ENROLMENT DOCUMENTATION

Compulsory documents required to determine enrolment eligibility:

1. **Original Birth Certificate (not extract)**
2. **Passport and Visa documentation if applicable**
3. **An 'up to date' Australian Childhood Immunisation Register (ACIR) Statement.** This can be obtained through ACIR by logging into Medicare online via MyGov (mygov.au), using the Medicare Express Plus app, by calling 1800 653 809, or visiting a Medicare or Centrelink Office in person
4. **Proof of residence to meet local intake area requirements.**
Grandis Primary School is a local intake area only school, the student/s must be residing in our catchment area to be eligible to enrol. Please see below a list of documents that are required to be produced before completing an enrolment form. Paper copies only please (to be photocopied by Admin).

Compulsory documents required for proof of residence for Owner Occupied Properties include :

- Current Council Rates notice (from the City of Wanneroo)
AND
- Most recent/latest Utility Bill (ie: electricity or gas) with the account addressed to the applicant at the residential address on the enrolment form.
**Please note that mail addressed to PO Boxes will not be accepted*

Compulsory documents required for proof of residence for Rented/Leased Properties include:

Rental Agreements through a registered Real Estate Agent

- Current Rent/Lease agreement with an expiry date no less than December 31 of the enrolment year.
AND
- Latest electricity account addressed to the applicant at the address on the enrolment form.
**Please note that mail addressed to PO Boxes will not be accepted*

Private Rental Agreements

- Latest utility account. (ie. Electricity or gas) addressed to the Enrolment Applicant at the applicant's enrolment address **AND**
- Current Rent/Lease agreement of at least 6 months
* Plus the owner of the property must provide: Proof of ownership by providing the current council rate notice for the applicant's enrolment address in their name
In the case of family lease arrangements – a written Statutory Declaration Form (available from any Post Office) completed and signed by the owner, outlining the lease arrangements. Witnessed accordingly. This must be current and for at least 6 months.