



## Grandis Primary School P&C Association Inc

### Minutes of Meeting 2<sup>nd</sup> August 2022

**Held: Via Webex & In the Staffroom**

**Meeting Opened: 7.08pm**

#### ATTENDANCE

K. Birch	C. Humphries	K. Alloway
S. Bevan	J. Davis	A. McLaren
A. Cameron	M. Drage	

#### APOLOGIES

R. Fairholme	C. King	J. Poto
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#### ITEMS

#### ACTION (NAMES)

<p><b>1. Welcome</b></p> <p>1.1. <b>New Members</b> No new members</p> <p>1.2. <b>Apologies</b> C. King, J. Poto, R. Fairholme</p>	
<p><b>2. Confirmation of Minutes of Previous Meeting</b></p> <p>2.1. <b>Resolution:</b> That the minutes of the previous Meeting of Grandis Primary School P&amp;C Association on 7<sup>th</sup> June 2022 be taken as read and confirmed as a true and accurate record.</p> <p style="text-align: right;"><b>Carried</b></p>	
<p><b>3. Business Arising from Previous Minutes</b></p> <p>3.1. Containers for Change – Year 6's has been really excited about Containers for change. They have made a roster for collecting and sorting. M. Drage will be walking the eating areas showing students what is acceptable to be placed in the bins. Current total of \$186.30 has been raised.</p> <p>3.2. Disco – There was a total profit of \$4008.00 made through the school disco. Glow products will be reconsidered for next time.</p> <p>3.3. Suppling food to Banksia Grove Primary School – It was agreed that due to rising food costs, break ins etc, that supplying to Banksia Grove Primary School will not be viable at this stage.</p> <p>3.4. WACSSO Conference – No takers.</p> <p>3.5. Faction Carnival – No canteen will be available for the entire day. The</p>	<p>M. Drage</p> <p>J. Davis</p>

<p>P&amp;C will be running a BBQ &amp; bake sale throughout the day instead. Approved \$100 spend for zinc to be resold on the day. Also approved \$500 for the BBQ.</p>	
<p><b>4. Correspondence:</b></p> <p>4.1. Correspondence In:</p> <ul style="list-style-type: none"> <li>• WACSSO – Our poster from last year made it into this year’s magazine.</li> </ul> <p>4.2. Correspondence Out</p> <ul style="list-style-type: none"> <li>• None to note</li> </ul>	
<p><b>5. Treasurer’s Report</b></p> <p>5.1. Craig has been working hard through old spreadsheets.</p> <p>5.2. Individual payments from disco were not ideal and schools 24 does not allow reporting for events. Next time Eventbrite may be a better way to sell tickets.</p> <p>5.3. Jemma and Craig to sort through canteen to find what is owned by school and what is owned by the P&amp;C for insurance purposes</p> <p>5.4. Spend of \$648 to purchase the Xero accounting software was approved.</p> <p><b>Resolution:</b></p> <p style="text-align: right;"><b>Carried</b></p> <p><b>Additional Notes</b></p> <p>None</p>	<p>C. Humphries / J. Davis</p> <p>C. Humphrie</p>
<p><b>Principal’s Report</b></p> <p>Principal provided the report which was distributed prior to the meeting.</p> <p><b>Resolution:</b> That the Principals report be adopted.</p> <p style="text-align: right;"><b>Carried</b></p> <p><b>Additional Notes</b></p> <ul style="list-style-type: none"> <li>• In response to question from M Drage – P&amp;C voted yes to fund \$40 per student on top of the containers for change money for camp this year.</li> </ul>	
<p><b>7. Canteen Manager’s Report</b></p> <p>7.1. The canteen was broken in to over the holidays. So far everything in the pantry, the label printer and the pancake machine have all had to be replaced. Due to the fire extinguisher being set off and powder possibly entering other appliances and the printer the list of things to be replaced could become larger as time goes on.</p> <p>7.2. A slushie machine will be coming to the canteen. The only cost for this is the product. The profit for this will be \$1.00 per cup. Will also trail Ice Creams as the weather gets warmer.</p> <p><b>Resolution:</b> That the Canteen Managers report be adopted.</p> <p style="text-align: right;"><b>Carried</b></p> <p><b>Additional notes:</b></p>	

<ul style="list-style-type: none"> <li>Lions Club offered to support something through Community Grants for the canteen if anything is needed.</li> </ul>	J. Davis
<p><b>8. General Business</b></p> <p>8.1 Accounting Software – Please see Treasures Report.</p> <p>8.2 Operation of accounts – Please see Treasures Report.</p> <p>8.3 Insurance – Waiting on figures.</p>	
<p><b>9. Other Business</b></p> <p>9.1. Father's Day – Week 7. Jemma had purchased some items, these were stolen during the break in.</p> <p>9.2. Breakfast Club – Some ideas spoken about. Discuss more at next meeting. J. Davis to do costings</p>	J. Davis
<p><b>10. Date of Next Meeting</b> – 30th August 2022 in the Staffroom &amp; Online at 7.00pm</p>	
<p><b>Meeting Closed:</b> 8.04pm</p>	