

# SCHOOL BOARD MEETING MINUTES

Date: 1 June 2021

| What  | Who   | Notes  |
|---|-------|--|
| 1. Opening <ul style="list-style-type: none"> <li>• Welcome</li> <li>• Apologies</li> <li>• Conflicts of Interest</li> <li>• Meeting Protocol</li> <li>• Agenda Confirmation</li> </ul> | Chair | Welcome<br>Krishna sent apologies<br>No conflict of interest<br>Meeting protocols revised<br>Agenda confirmed  |
| 2. Minutes of previous meeting  | Chair | Minutes approved   |
| 3. Finances Update  | Steve | Update on current financial position of school. Including a look at signed 2021 Funding Agreement.<br>MCS – Jackie Norman provided board with Financial Update. See attachment<br>Funding agreement for schools 2021<br>Presented document<br>Steve to provide board with a copy of the school self-assessment schedule at Term 3 meeting  |
| 4. Statement of Expectation   | Steve | Presentation of document -<br>Strategic direction PowerPoint presented<br>Principal and School Board Chair both signed document.   |
| 5. Co-opted Community member  | Steve | Are there any suggested candidates?<br>Do we want to invite them?<br>Why do we want to invite them?<br>Decision not to have a co-opted member on the School Board. If the School Board has a particular project or focus and an appropriate person may be co-opted member.   |
| 6. Training   | Steve | Follow up to email sent on 11 May....<br><i>"In previous meetings we have talked about possible training options for School Board members and I said I would let you know when opportunities are available. The Department of Education offer an online course called 'Good Governance: online training for all School Council and Board members'. These interactive modules can be accessed at any time for online learning and are free. These are available for both new and continuing council and board members.</i><br><b>Modules include:</b><br><i>Module 1 - Roles, responsibilities and decision making</i><br><i>Module 2 - Foundations of an effective council or board</i><br><i>Module 3 - Setting direction</i><br><i>Module 4 - Monitoring risk</i><br><i>Module 5 - Monitoring performance</i><br>You can register using this link <a href="#">Events Calendar - Event Details</a> and then start training whenever you want."<br>Other Options <ol style="list-style-type: none"> <li>1. One-day workshop for Principal and Chair</li> </ol> |

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|---------------------|----------------|---|
|                     |                | <p>2. Two hour training sessions with other schools<br/> Discussion as to preferences.<br/> Decision to complete the online modules.<br/> Steve to email the modules to the Board<br/> Steve to inform the Board if WEN (Joseph Banks) are running training sessions again</p>  |
| 7. General Business | Chair          | <p>Newsletter survey results.<br/> School Stream showed very few people open the school newsletter. Steve sent a survey asking how often families would like the newsletter. Survey showed 42% preferred twice a term, 38% preferred three times a term.<br/> From the results school will trial two newsletters per term in semester 2 - Week 1 and Week 7.</p> <p>Discussion regarding number of School Stream posts and difference between Seesaw and Connect. Connect App on mobile device has caused some concern for Board members and families. Seesaw app is liked by most – this is costly</p> <p>Steve to provide Chair with new file</p> |
| 8. Next Meeting     | 31 August 2021 |   |