

# SCHOOL BOARD MEETING MINUTES

ANNUAL PUBLIC MEETING

Date: 26 November 2019

What	Who	Notes
1. Opening <ul style="list-style-type: none"> <li>Welcome</li> <li>Apologies</li> <li>Conflicts of Interest</li> <li>Agenda Confirmation</li> </ul>	Chair	Michael welcomed everyone to the Annual Public Meeting. He welcomed Hayley Simpson, Camp Australia Regional Manager from Camp Australia and Michelle Drage, Deputy Principal who attended. There were no conflicts of interest. Trudy Jones and Cindy Davies gave apologies.
2. Minutes of previous meeting	Chair	No business arising
3. Financial Information	MCS	One Line Budget statement and Parent Payment update was reviewed. The school financial position is strong.
4. Board Training	Principal	Steve presented training on Module 4 regarding Monitoring Risk. Steve shared the School Risk Reference List to demonstrate how risk is managed at Grandis PS.
5. Delivery and Performance Agreement	Principal	Steve presented the main components of the DPA. The Board had opportunity to ask questions and seek clarification about the DPA. School Board Chair and Principal signed DPA which will be sent to Lisa Rodgers DG for her signature.
6. Parent Survey	Principal	Board looked through Parent survey and discussed results. Return rate was 30%. Results are very positive. School has already responded to some feedback in previous newsletter re. contacting teachers via email and arranging meeting. Attached to Minutes are summary of Board analysis.
7. School Board Self-Assessment Survey	Principal	Board looked through survey and discussed results. Return rate was 75%. Results are very positive. The Board believes that it is functioning very effectively. Attached to Minutes are summary of Board analysis.
8. Mobile Devices Policy	Deputy Principal	Michelle Drage explained the policy. Board members had opportunity to discuss the policy. The policy follows closely the requirements of DOE and will be reviewed in 2020.
9. Natureplay	Principal	Steve shared drawings of play space which is being constructed over the next two weeks.
10. Staffing Update	Principal	Steve updated that teaching staff had mostly been appointed and that EAs and cleaning staff will be completed before the end of the year. Steve reported that the school had been unsuccessful in its application for a Chaplain (two days per week). We will still have access to a Chaplain (one day per fortnight) in 2020.
11. General Business	Chair	Providing Board members with a badge was discussed. This will be looked at for the start of 2020.  Board members indicated a desire to have a dinner at the end of the year. Steve will email a few dates to see how many people can attend.  Steve thanked Michael and the School Board for their work in 2020.
12. Next Meeting	17 March 2020 TBC	

School Board Review of Parent/Carer Survey 2019

Identified Strengths/Positives to Celebrate	Areas to Work On/Improve
<ul style="list-style-type: none"><li>• Positive comments about staff</li><li>• High value given to communication, in particular SchoolStream</li><li>• Very positive perception of school</li><li>• Behaviour focus and expectations are well understood and valued.</li><li>• Teachers are strong motivators of learning</li></ul>	<ul style="list-style-type: none"><li>• More communication about important things e.g. Business Plan, Board membership<ul style="list-style-type: none"><li>○ Idea....Photos on Facebook</li><li>○ Idea....Foyer photos</li></ul></li><li>• Investigate barriers to communication e.g. language</li></ul>

School Board Review of Self-Assessment Survey 2019

Identified Strengths/Positives to Celebrate	Areas to Work On/Improve
<ul style="list-style-type: none"><li>• Clear expectations for Board, everyone knows the role of the Board</li><li>• There is openness in meetings in which issues or information is discussed in depth</li></ul>	<ul style="list-style-type: none"><li>• The School Board will continue to review available data as it becomes available. This is limited in our first year but will increase over time.</li></ul>