

SCHOOL BOARD MEETING MINUTES

Date: 3 September 2019

What	Who	Notes
1. Opening <ul style="list-style-type: none"> • Welcome • Apologies • Conflicts of Interest • Meeting protocols • Agenda Confirmation 	Chair	Agreed Meeting Protocols <ul style="list-style-type: none"> • adopt a sense of responsibility in and for the group • attend to others and listen actively • cooperate in good faith • aim for consensus decision making • confront problems respectfully • allow and give no put downs • accept where others are at • suspend judgements Apologies – Cindy Davies Conflicts of Interest – nil Agenda Confirmation - agreed
2. Minutes of previous meeting	Chair	Co-opted board member does need to have the criminal screening. Cindy will apply. Amend previous minutes to state that School Board discussed the languages taught at the school. All options were presented and discussed, principal was to survey staff and community, speak at the P&C and report back.

3. Financial Information	MCS	Operational One Line budget was discussed and signed by Chair
4. Staffing update	Principal	New Deputy Principal appointed Michelle Drage and will begin next Monday. Information session for teachers 2020 was held last week with almost 100 teachers attending. Library officer will be selected next week to start in Term 4 Education Assistants will be advertised in Term 4.
5. Board Training	Principal	Module 3 – School Planning Principal facilitated this module linking to Grandis PS specific context
6. DOE Communication Protocols	Principal	Look at publication linked to Business Plan. Principal highlighted how our existing Business plan has embedded throughout it strategies on how we work with the school community.
7. Language	Principal	Refer to documents regarding Language consultation process. Review of discussion from the last School Board, presentation of survey results. Results from both parents and staff show the preferred language is Indonesian. This may be taught via a specialist teacher or through an on line program (KETAWA) this will be determined once the teaching pool is established. Decision – school language will be Indonesian. Voted 100% agreed.
8. Out of School Hours Care (OSHC)	Principal	Review of tender/proposal

		<p>Principal presented the tender / proposal process and the comparison between the companies, including fee structure, programs offered, times, fee to school and references</p> <p>Vote: Camp Australia – 100%</p> <p>Location of the service will be in the Undercover area, Inclusion Room and Wet area as it has close proximity to basketball courts, oval and play areas.</p> <p>Decision Camp Australia.</p>
9. Contributions and Charges 2020	Principal	<p>Schedule of Contribution and Charges for 2020 discussed – 100% Endorsed by Chair</p> <p>2019 Voluntary contributions is 50% to date which exceeded our expectations</p>
10. General Business	Chair	<p>Stage 2 update:</p> <p>Are there solar panels for the stage 2?</p> <p>Principal to follow up.</p> <p>Practical completion is scheduled for end of October / November but cannot move in until furniture arrives.</p> <p>Security – fencing all around the school and during school hours, all gates will be locked and the only entrance to the school is via the reception.</p>
11. Next Meeting	<p>26 November 2019</p> <p>Principal to show Nature Play</p> <p>Plan dinner for end of year</p> <p>Staffing update</p> <p>Policies to endorse.</p>	