



Grandis Primary School P&C Agenda

General Meeting to be held on 3rd of September 2019 at 7.30pm in the Library

1. Attendance

J Davis, K Ramani, T Jones, M Pattinson, K Allaway, G McCalllum, Y Ioke, S Bevan, Y Hu, R Singh

Apologies

P.Gale, K Sweetin, A Pattinson, S Bonthai, V Mocija, L Gairen

2. Confirmation of minutes from previous minutes

Received

3. Business from previous minutes *(by Yishi Hu)*

3.1 Father's Day Raffle Was very successful, total raised \$397. Majority of school community that purchased chose the \$10 for 12 tickets option and the Kindy's were the biggest group involved. A total of 6 prizes were handed out.

Prize 1: Sonos Play 1 donated by West Coast HIFI Joondalup

Prize 2: Test Cricket bat, signed donated by Alinta Gas

Prize 3: Entertainment Book donated by The Entertainment Book

Prize 4: \$300 Malaga Cycles Voucher donated by Rita Saffotti

Prize 5: \$25 Dan Murphy's Voucher and \$60 Eagle Falls Spur Vouchers donated by Dan Murphy's Edgewater and Eagle Falls Spur Drivers

Prize 6: \$60 Pannarotti's Vouchers, donated by Pannarotti's Drivers

3.2 Community Grant The P&C has the opportunity to apply for a grant via our local member of parliament. The 'Stronger Communities Program' is designed to provide a grant of between \$2500 and \$20,000 for a project. P&C members were given a list of items that the school would require next year. Ideas discussed were equipment for the Canteen, sports equipment/uniforms or musical instruments. Vote was conducted and was decided 7 musical instruments to 3 sports equipment. T Jones will do some research about pricing and exact items needed. K Ramani will prepare and submit grant proposal on behalf of P&C.

3.2 P&C Facebook page Y Hu was setup a facebook group for P&C to be able to communicate with all members of our school community. It was proposed that we setup

a public group with Admin approval on all post and 2 questions upon joining the group. Anybody joining will agree to a code of conduct on the group and will have posts removed if they are deemed inappropriate. A dummy Facebook account has been setup so any member can run the page going forward. Y Hu, G McCallum and K Ramani will be Admins for Group. A proposed Meet your P&C section will allow school community members to put a name and face to our members.

4. **Correspondence**

None this period

5. **Treasurer's report**

See attached

Decided that we would not keep any petty cash to be used for reimbursement for expenses. J Davis to provide a reimbursement form for all expenses incurred. All cheques written for expenses will require 2 committee members signatures.

6. **Principal's report**

See attached

7. **General Business**

7.1 WACCSO conference Tabled to next meeting

7.2 Constitution Changes See attached

Vote at next meeting about which financial year run we will adopt and new constitution. All exec committee members are to read the new description and duties of their role by next meeting to ensure we are still able to be covered by our WACCSO insurance. J Davis to setup a Dropbox accessible to all members and J Norman, which will include all forms and documents that are related to the P&C.

7.3 ABN Our ABN has been applied for and received. You can search on ABN lookup. Y Hu is current contact, but can be updated at the next AGM. All correspondence going forward from the P&C must have ABN included.

8. **Other Business**

8.1 P&C ideas from Conference, by Y Hu. Constable Care Incursion was already in planning by the school. Safety School, excursion \$590 + GST for up to 60 students designed to teach students about public transport and safety skills, at this time the P&C can not afford. Helping Minds, free workshops for teachers and parents about health and wellbeing, this is an item the P&C will look at next year, Insurance, is not applicable as we are covered by WACCSO and we do not have any assets. All other fundraising ideas will be tabled till next meeting as we will discuss and decided on our fundraising calendar for next year. All P&C members were asked to bring any ideas to next meeting about fundraising.

8.2 K Ramani to liaise with WACCSO about the invoice for membership

8.3 Canteen next year, ideas possibly outsourcing the running and food prep, only opening for a few days a week with volunteer. A survey to be used to gauge frequency of use and how many volunteers we could rely on. Tabled till next year once we have a larger school community

8.4 Possibility of sharing a Mandarin teacher with Joseph Banks Secondary. This was not supported by the teaching staff, due the school not teaching that language and budget

8.5 Planning has started for an end of year fun day with students with a water fun afternoon and whole school picnic on the 18th of December. T Jones has put in a request that the

P&C to provide and run the sausage sizzle, with a juice and icypole. The school has leftover sausages and buns P&C to try and source donations from local businesses to provide the rest. We would get students to pre order food so we can take care of dietary requirements before the day. G McCallum to run event. **Carried**

8.6 Kindy Inductions and Parent information session will be held in Term 4. The suggestion is that the P&C will attend and hopefully get some signups and/or volunteers from new parents joining the school community. **Carried**

9. Date of next meeting

29th of October 2019 at 7.30pm

10. Closure

9pm